

# **R**OSCOE COLLEGIATE INDEPENDENT SCHOOL DISTRICT

P.O. Box 579, Roscoe, Texas 79545 325/766-3629 FAX 325/766-3138  
[www.roscoe.esc14.net](http://www.roscoe.esc14.net)

## **ROSCOE COLLEGIATE INDEPENDENT SCHOOL DISTRICT REQUEST FOR BIDS**

NOTICE IS HEREBY GIVEN THAT BIDS FOR GOODS OR SERVICES WILL BE RECEIVED BY ROSCOE COLLEGIATE INDEPENDENT SCHOOL DISTRICT FOR THE FOLLOWING:

Two portable classroom buildings to include transportation and installation.

All qualified individuals or firms interested in providing the specified goods or services should respond with three (3) copies of a written response to Roscoe Collegiate Independent School District. Final selection will be made in accordance with the policies of Roscoe Collegiate Independent School District's School Board and other statutory provisions. Requests for Bids are available at the Administration Building of the Roscoe Collegiate Independent School District at 1101 W. 7<sup>th</sup> St., Roscoe, Texas 79545. Individuals or firms may also receive a Request for Bids proposal by emailing Guillermo Mancha, Jr. Ed. D., RCISD Superintendent of School, at [gmancha@roscoe.esc14.net](mailto:gmancha@roscoe.esc14.net).

Late responses will not be considered. Responses may be delivered or emailed to the Administration Building of the Roscoe Collegiate Independent School District or mailed to:

DR. GUILLERMO MANCHA, JR., SUPERINTENDENT  
ROSCOE COLLEGIATE I.S.D.  
PORTABLE CLASSROOM BUILDING QUOTE

P.O. BOX 579  
1101 W. 7<sup>th</sup> ST.  
ROSCOE, TX 79545  
[gmancha@roscoe.esc14.net](mailto:gmancha@roscoe.esc14.net)



## REQUEST FOR BIDS/PROPOSALS

### Used Portable Classroom Buildings – Roscoe Collegiate ISD

**Bid Number:** RCISD-0625-PCB

**Issue Date:** June 19, 2025

**Bid Due Date:** July 7, 2025 at 12:00 PM (CST)

### Notice to Bidders

Roscoe Collegiate Independent School District (RCISD) is soliciting sealed bids/proposals for the **purchase, delivery, and setup of used portable classroom buildings**. All submitted bids must comply with applicable Texas Education Code and Texas Administrative Code purchasing requirements.

---

### Scope of Work

RCISD is seeking bids for **used double-classroom portable buildings** that meet or exceed the following specifications:

#### Specifications:

- **Structure Type:** Metal-clad portable buildings
- **Configuration:** Double classroom layout
- **Minimum Square Footage:** 1,600 sq. ft.
- **Required Features:**
  - Each building must include a **minimum of one bathroom**
  - Fully functional **HVAC system**
  - **Acoustic ceilings** for sound dampening

- Compliance with all applicable state and local building codes
- **Condition:** Used but in good condition and ready for immediate occupancy upon setup
- **Age Limit:** Preferably manufactured within the last 15 years

#### **Delivery & Setup:**

- **Delivery Required:** Yes
- **Setup Location Address:** 1101 W. 7th Street Roscoe, Texas 79545
- **Set-up Must Include:** Foundation preparation (if required), leveling, and stabilizing
- **Installation:** Completed by August 1, 2025

---

#### **Bid Submission Instructions**

Bids must be submitted no later than:

**Deadline:** Monday, July 7, 2025, at **12:00 PM (CST)**

**Email Submission:** Submit to: **[gmancha@roscoe.esc14.net](mailto:gmancha@roscoe.esc14.net)**

**Physical Submission:** Deliver in person or by courier to:

**Roscoe Collegiate ISD**

**Attn: Dr. Guillermo Mancha - Portable Building Bid**

**1101 W. 7th Street**

**Roscoe, TX 79545**

Late bids will not be accepted or considered.

---

#### **Evaluation Criteria**

Bids will be evaluated on the following criteria:

- Price and overall value

- Compliance with stated specifications
- Delivery and setup timeline
- Condition and age of building
- Vendor reputation and references

RCISD reserves the right to reject any or all bids, to waive any informality or irregularity in any bid received, and to accept the bid most advantageous to the district.

---

## Questions

All inquiries regarding this bid should be directed in writing to:

[jdsmith@roscoe.esc14.net](mailto:jdsmith@roscoe.esc14.net); [amccambridge@rosocoe.esc14.net](mailto:amccambridge@rosocoe.esc14.net); [gmancha@roscoe.esc14.net](mailto:gmancha@roscoe.esc14.net)

---

## General Terms

- All bids must remain valid for **60 days** from the submission deadline.
- All applicable taxes, permits, and fees must be included in the bid.
- RCISD is a Texas public school district and is exempt from certain sales taxes.
- The district is not responsible for any costs incurred in the preparation or submission of this bid.